

अणुशक्ति भवन /
Anushakti Bhavan,
छत्रपति शिवाजी महाराज मार्ग / C.S.M. Marg,
मुंबई / Mumbai - 400 001
इ-मेल / Email: sectcord@dae.gov.in

No.14/2/2022-SCS/E-File/8591

Dated:- 30-06 - 2022

पुष्टांकन / ENDORSEMENT

विषय /: Launching of GOI portal to facilitate Air Travel of
Subject: Government Employees - regarding.

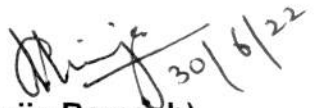
उपरोक्त विषय पर पेट्रोलियम एवं प्राकृतिक गैस मंत्रालय, नई दिल्ली से प्राप्त दिनांक 10.06.2022 के पत्र संख्या #M-13025(11)/57/2022-LPG-PNG की एक प्रति सूचना एवं आवश्यक कार्रवाई हेतु अग्रेषित है।

A copy of Letter No.#M-13025(11)/57/2022-LPG-PNG dated 10.06.2022 received from Ministry of Petroleum and Natural Gas, New Delhi on the above-mentioned subject is forwarded for information and necessary action.

2. इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है।

This issues with the approval of competent authority.

संलग्न / Encl.: 4 pages


(मिनिजा रमेश / Minija Ramesh)
अनुभाग अधिकारी (एस. सी. एस) / Section Officer (S.C.S)
(022 - 22862661)

पऊवि के सभी संघटक इकाईयों / सार्वजनिक क्षेत्र के उपक्रमों / सहायता प्राप्त संस्थानों के प्रशासनिक प्रधान।
All Administrative Heads of Constituent Units/PSUs/Aided Institutions of DAE.

प्रतिलिपि / Copy also to:

1. All Heads of Constituent Units /PSUs/Aided Institutions of DAE
2. All Officers and Section in DAE – Through DARPAN Portal
3. E-File: 14/02/2022-SCS/E-File – for digital Filing
4. सचिव, स्टाफ साइड, पऊवि विभागीय परिषद् / Secretary, Staff Side, DAE Departmental Council.
5. Guard File No.87/SCS-DAE

File # M-13025(11)/57/2022-LPG-PNG
Government of India
Ministry of Petroleum and Natural Gas

Shastri Bhawan, New Delhi
Dated: June 10, 2022

Sub: **Launching of GOI portal to facilitate Air travel of Government Employees.**

Dear Sir/Madam,

M/s Balmer Lawrie and Co. Ltd. is a Public Sector Company under this Ministry and is one of the three entities authorized by Department of Expenditure for booking air tickets in respect of Central Government Employees. To improve user convenience and the quality of experience, the company has launched a dedicated portal for booking air tickets, exclusively for Central Government employees. The URL and QR code to access the portal is as under:


<https://govemp.balmerlawrietravelapp.com/>



2. The new portal has a number of exclusive features. A brief note explaining the features is attached for quick reference.
3. As the portal is meant to be used as a self-service portal, I write to request that wide publicity of the portal may be made amongst the employees of your Ministry/Department and subordinate offices.

Encl.: as above

Yours faithfully,


[Pankaj Jain]

Secretary to the Government of India

The Secretary
Department of Atomic Energy
chairman@dae.gov.in
Anushakti Bhavan, Mumbai - 400001

GOVERNMENT OF INDIA

Employee booking portal – Direct Payment Basis only

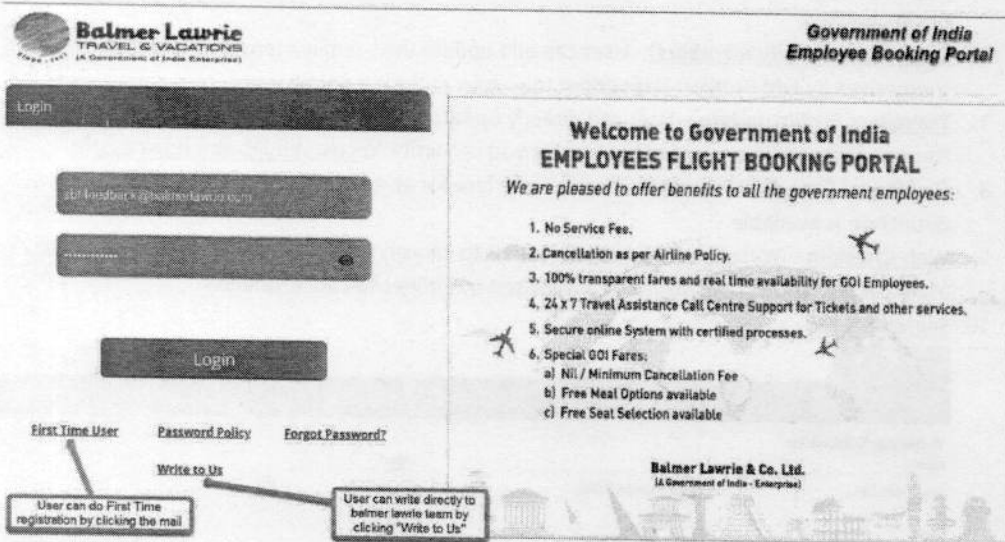
1. How to reach to website, dedicated for Government of India employee portal?

URL - <https://govemp.balmerlawrietravelapp.com/>

Scan QR code to reach to website



2. Login and Registration page



The screenshot shows the login and registration page of the Government of India Employee Booking Portal. The page features the Balmer Lawrie logo and the text "Government of India Employee Booking Portal". The login form includes fields for "Login" (username) and "Password", with a "Login" button below. There are also links for "First Time User", "Password Policy", and "Forgot Password?". A "Write to Us" link is present, with a callout box stating "User can write directly to balmer lawrie team by clicking 'Write to Us'". The registration form is partially visible, with a callout box stating "User can do First Time registration by clicking the mail". The right side of the page contains a "Welcome to Government of India EMPLOYEES FLIGHT BOOKING PORTAL" message, followed by a list of benefits and the Balmer Lawrie & Co. Ltd. logo.

Balmer Lawrie
TRAVEL & VACATIONS
A Government of India Enterprise

Government of India
Employee Booking Portal

Login

ab1.knsd@balmerlawrie.com

Login

First Time User Password Policy Forgot Password?

Write to Us

User can do First Time registration by clicking the mail

User can write directly to balmer lawrie team by clicking "Write to Us"

Welcome to Government of India
EMPLOYEES FLIGHT BOOKING PORTAL

We are pleased to offer benefits to all the government employees:

1. No Service Fee.
2. Cancellation as per Airline Policy.
3. 100% transparent fares and real time availability for GOI Employees.
4. 24 x 7 Travel Assistance Call Centre Support for Tickets and other services.
5. Secure online System with certified processes.
6. Special GOI Fares:
 - a) Nil / Minimum Cancellation Fee
 - b) Free Meal Options available
 - c) Free Seat Selection available

Balmer Lawrie & Co. Ltd.
A Government of India - Enterprise

3. Once you click on customer Registration form - will appear, where employee has to complete the registration
Please note – Registration can be done only with government official mail address, system will not accept any private mail address like gmail.com, yahoo.com, rediffmail.com or any

other private domain.



Government of India
Employee Booking Portal

Customer Registration Form

Title* First Name* Last Name*

MR [] []

Gender* Date of Birth*

Select Gender Pick a date []

Mobile No.* Email-ID* []

[] kumar.niraj@balmerlawrie.in

Travellers Type : Belongs to Central/State Government

Organisation Name* Office-Id Number*

[] []

Office Address*

[]

4. **Activation mail** -Once you will submit registration form then system will generate a mail and sent to your official government mail address- user need to click the link to activate the user id.
5. **ID activated** - Once User id is activated then user can login into the system and get the tickets booked.
6. **Dependent (family members)** - User can add update their family members details directly by themselves by Edit Profile->Dependent tab->now enter the details.
7. **Travellers Profile update** – User can directly update the details of Name, DOB, Address through Edit profile or any further update you can write to govemp@balmerlawrie.com
8. **Gov Portal Fare**- Gov Portal shows corporate fare for all airlines except Airlindia. Air India Retail fare is available.
9. **Web-Check-in** – Web-Checking booking needs to cancel calling the call centre 0124-4603500 / 0124-6282500 as this booking is not authorised by airlines to cancel online.
10. **Search Screen**

Search Flight

✕ Flight

Search Flight

One Way Round Trip

From: New Delhi(DEL) To: Mumbai(BOM) Depart: 17-05-2022

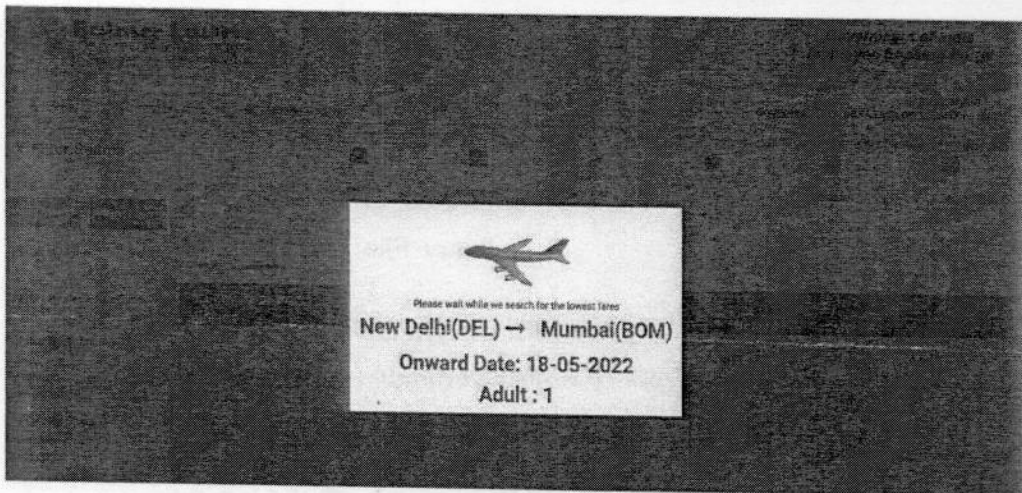
Class: ECONOMY Search

Booking Note Cancellation Note Please read cancellation understanding

Traveller Details Please read booking understanding

Please select the self or with family member to search for bookings

ID	Title	First Name	Last Name	Relation	EmailID	Mobile	Include Self
1	MR	BARUAH	SANGIT	Self	sbi.feedback@balmerlawrie.com	9958830840	<input checked="" type="checkbox"/>



11. Listing Screen with Airlines Results

DEL-BOM: 18-05-2022					
Airline	Departure	Duration	Arrival	Retail	Corporate
G8-346 GoFirst	New Delhi 19:50	0-Stop 02:10	Mumbai 22:00		<input type="radio"/> ₹7524 <input checked="" type="radio"/> Details <input type="radio"/> Left
G8-328 GoFirst	New Delhi 20:55	0-Stop 02:30	Mumbai 23:25		<input type="radio"/> ₹7524 <input checked="" type="radio"/> Details <input type="radio"/> Left
G8-354 GoFirst	New Delhi 22:45	0-Stop 02:15 +1	Mumbai 01:00		<input type="radio"/> ₹7524 <input checked="" type="radio"/> Details <input type="radio"/> Left
6E-2009 Indigo	New Delhi 02:00	0-Stop 02:10	Mumbai 04:10		<input type="radio"/> ₹7536 <input checked="" type="radio"/> Details <input type="radio"/> Left
6E-5023 Indigo	New Delhi 06:30	0-Stop 02:05	Mumbai 08:35		<input type="radio"/> ₹7536 <input checked="" type="radio"/> Details <input type="radio"/> Left

12. Write to us

Balmer Lawrie
TRAVEL & VACATIONS
(A Government of India Enterprise)

011-26433111/balmerlawrie.com

Write to Us

User can write to BL team for any challenges on the system

**Government of India
Employee Booking Portal**

**Welcome to Government of India
EMPLOYEES FLIGHT BOOKING PORTAL**

We are pleased to offer benefits to all the government employees:

1. No Service Fee.
2. Cancellation as per Airline Policy.
3. 100% transparent fares and real time availability for GOI Employees.
4. 24 x 7 Travel Assistance Call Centre Support for Tickets and other services.
5. Secure online System with certified processes.
6. Special GOI Fares:
 - a) Nil / Minimum Cancellation Fee
 - b) Free Meal Options available
 - c) Free Seat Selection available

Balmer Lawrie & Co. Ltd.
(A Government of India - Enterprise)